



Meeting: Health and Wellbeing Board

**Venue: Pavilions of Harrogate, Railway Road,
Great Yorkshire Showground
HG2 8NZ (see map)**

**Date: Wednesday 30th May 2018
From 9.00 a.m. to 9.30 a.m.**

Recording is allowed at County Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download below. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Officer whose details are at the foot of the first page of the Agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

<http://democracy.northyorks.gov.uk>

Business

No.	Agenda Item	Action	Page Nos
	FORMAL BUSINESS		
1	Apologies for absence		
2	Minutes of the meeting held on 23 rd March 2018	To approve	6-10
3	Review of actions taken at the last meeting	To report	11
4	Any declarations of interest		

5	Public Questions or Statements Members of the public may ask questions or make statements at this meeting if they have given notice and provided the text of their question or statement to Patrick Duffy of Democratic Services (<i>contact details below</i>) no later than midday on Thursday 24 th May 2018. Each speaker should limit themselves to 3 minutes on any Item.		
6	Digital Session 23rd March 2018 – feedback and next Steps – REPORT TO FOLLOW Presented by Louise Wallace	To approve	
7	Performance against Delayed Transfers of Care Targets. Presentation Presented by Louise Wallace	For information	
8	Health and Wellbeing Board - Rolling Work Programme / Calendar of Meetings 2018/2019	To approve	12-14
9	Other business which the Chair agrees should be considered as a matter of urgency because of special circumstances		

PLEASE NOTE:

At the conclusion of the meeting a Mental Health Summit will be held. This Event is by invitation only

Barry Khan, Assistant Chief Executive (Legal and Democratic Services)

County Hall, Northallerton

21st May 2018

North Yorkshire Health and Wellbeing Board – Membership

County Councillors (3)		
1	HARRISON, Michael (Chair)	Executive Member for Adult Social Care and Health Integration
2	DICKINSON, Caroline	Executive Member for Public Health and Prevention
3	SANDERSON, Janet	Executive Member for Children and Young People's Services
Elected Member District Council Representative (1)		
4	FOSTER, Richard	Leader, Craven District Council
Local Authority Officers (5)		
5	FLINTON, Richard	North Yorkshire County Council Chief Executive
6	WEBB, Richard	North Yorkshire County Council Corporate Director, Health & Adult Services
7	CARLTON, Stuart	North Yorkshire County Council Corporate Director, Children & Young People's Service
8	WAGGOTT, Janet	Chief Officer, District Council Representative
9	SARGEANT, Dr Lincoln	North Yorkshire County Council Director of Public Health
Clinical Commissioning Groups (5)		
10	RENWICK, Dr Colin	Airedale, Wharfedale & Craven CCG
11	PROBERT, Janet	Hambleton, Richmondshire & Whitby CCG
12	BLOOR, Amanda	Harrogate & Rural District CCG
13	METTAM, Phil	Vale of York CCG
14	COX, Simon	Scarborough and Ryedale CCG
Other Members (3)		
15	JONES, Shaun	NHS England NY & Humber Area Team
16	BROMFIELD, Judith	Healthwatch Representative
17	QUINN, Jill	Voluntary Sector Representative
Co-opted Members (2) – Voting		
18	MARTIN, Colin	Mental Health Trust Representative (Chief Executive, Tees Esk & Wear Valleys NHS Foundation Trust)
19	TOLCHER, Dr Ros	Acute Hospital Representative
Substitute Members		
	WARREN, Julie	NHS England NY & Humber Area Team
	CROWLEY, Patrick	Acute Hospital
	COLLINSON, Gill	Hambleton Richmondshire & Whitby CCG
	MELLOR, Richard	Scarborough and Ryedale CCG
	AYRE, Nigel	Healthwatch
	COULTHARD, Adele	Tees, Esk and Wear Valley NHS Foundation Trust
	HIRST, Helen	Airedale, Wharfedale & Craven CCG
	PHILLIPS, Andrew	Vale of York CCG
	BRAMHALL, Phil	Voluntary Sector

Notes:

1. The Health and Wellbeing Board is exempt from the requirements as to political balance set out in Sections 15-16, Schedule 1 Local Government Housing Act 1989
2. The Councillor Membership of the Board is nominated by the Leader of the Council. In the event that the number of portfolio holders responsible for health and well related issues increases, the additional portfolio holders will also be a Member of the Board.
3. All members of the Health and Wellbeing Board or any sub committees of the Health and Wellbeing Board are voting Members unless the Council decides otherwise



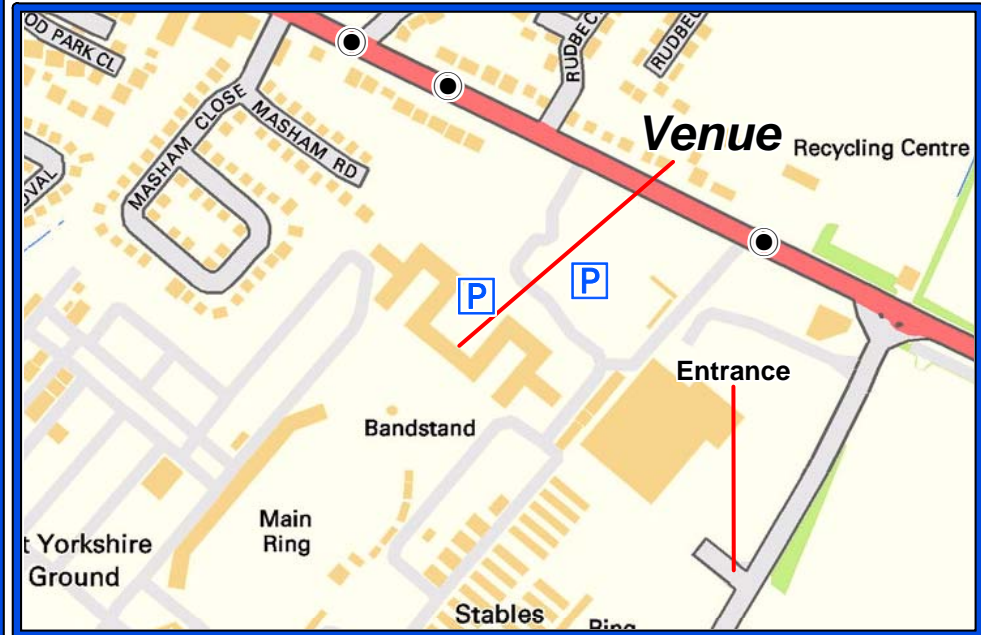
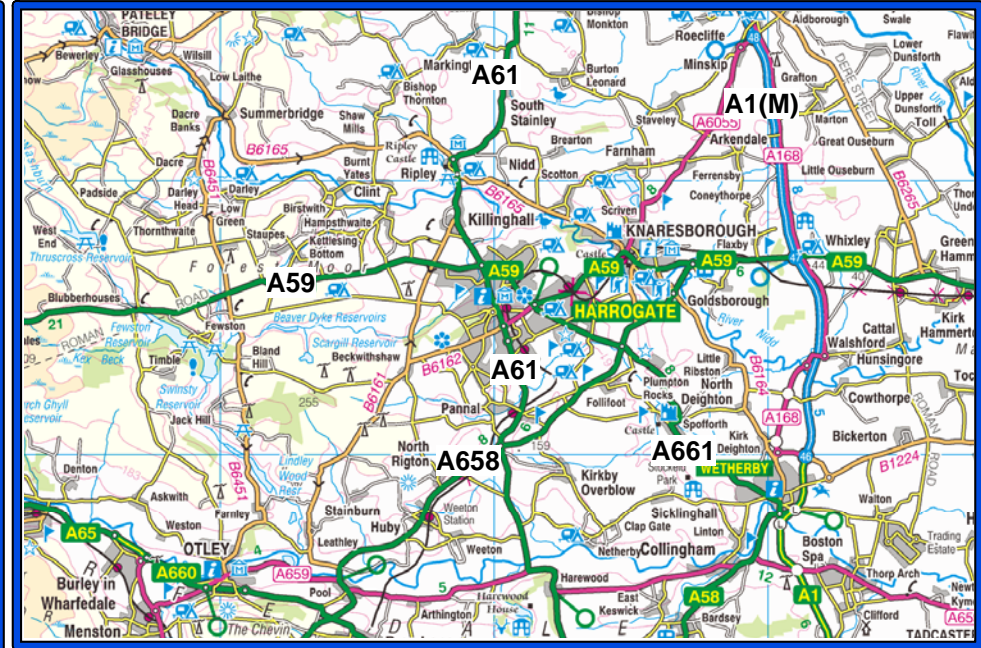
These ground rules are about Team North Yorkshire Health and Wellbeing Board and should apply within and outside of Board meetings. They were adopted by Board members in June 2015.

We have made a commitment that when working together we will treat each other with **respect**, with **openness and honesty**. We will make sure that there is **equality – everyone is of equal value in the room**. We will **contribute and take part, committing to listen and ask questions of each other, checking that what we heard is what was intended**. We believe it is **good to be passionate**, and we know that constructive **challenge is helpful in getting us to a better place**. We must **voice disagreement, otherwise silence implies consent** but recognise that this should be done **with respect** to other points of view. **We shouldn't expect the same sort of challenge in the public arena.**

We have a responsibility to model exemplary behaviour, inside and outside of the HWB meetings, as Board members we should **give and accept support** and **bring collective experience and knowledge to this Board**. **Our discussions need to focus on added value and outcomes** and we must **take responsibility for our decisions**. We should ensure that we **communicate and cascade to our respective audiences and organisations**.

We believe that we should **continually strive to be better and wear our team badges - Team North Yorkshire with pride**.

Pavilions of Harrogate



-  Visitor Parking
-  Harrogate Railway Station
-  Bus Stops

Yorkshire Event Centre
 Gt. Yorkshire Showground
 Harrogate
 North Yorkshire
 HG2 8PW



North Yorkshire Health and Wellbeing Board

Minutes of the meeting held on Friday 23 March 2018 at the Pavilions of Harrogate

Present:-

Board Members	Constituent Organisation
County Councillors	
County Councillor Michael Harrison (Chairman)	North Yorkshire County Council Executive Member for Adult Social Care and Health Integration
County Councillor Caroline Dickinson	North Yorkshire County Council Executive Member for Public Health and Prevention
County Councillor Janet Sanderson	Executive Member for Children and Young People's Services
Elected Member District Council Representative	
Richard Foster	Leader, Craven District Council
Local Authority Officers	
Stuart Carlton	North Yorkshire County Council Corporate Director - Children and Young People's Service
Dr Lincoln Sargeant	North Yorkshire County Council, Director of Public Health
Janet Waggott	Selby District Council
Richard Webb	North Yorkshire County Council Corporate Director – Health and Adult Services
Clinical Commissioning Groups	
Amanda Bloor	Harrogate and Rural District CCG
Simon Cox	Scarborough and Ryedale CCG
Gill Collinson (substituting for Janet Probert)	Hambleton, Richmondshire and Whitby CCG
Other Members	
Shaun Jones	NHS England, North Yorkshire and Humber Area Team
Jill Quinn	Voluntary Sector Representative
Judith Bromfield	Healthwatch
Co-opted Members	
Dr. Olusago Touloupe (substituting for Colin Martin)	Mental Health Trust Representative (Tees, Esk and Wear Valleys NHS Foundation Trust)
Dr Ros Tolcher	Acute Hospital Representative

In Attendance:-

Ian Holmes, Director, West Yorkshire and Harrogate Sustainability and Transformation Partnership

Alan Woodhead, Volunteer, Healthwatch North Yorkshire

North Yorkshire County Council Officers:

Louise Wallace (Health and Adult Services), Patrick Duffy (Legal and Democratic Services), and Robert Ling (Strategic Resources)

Copies of all documents considered are in the Minute Book

38. Apologies for Absence

Apologies for absence were submitted by:

- Phil Bramhall (Voluntary and Community Sector)
- Richard Flinton (North Yorkshire County Council)
- Colin Martin (Tees, Esk and Wear Valleys NHS Foundation Trust)
- Phil Mettam (Vale of York CCG)
- Janet Probert (Hambleton, Richmondshire and Whitby CCG)
- Colin Renwick (Airedale, Wharfedale and Craven CCG)

39. Minutes

Resolved -

That the Minutes of the meeting held on 24 January 2018 be approved as an accurate record.

40. Review of actions taken at the last meeting

Considered -

An Action Sheet produced by the Assistant Chief Executive (Legal and Democratic Services).

The representative of the Assistant Chief Executive (Legal and Democratic Services) confirmed that the actions primarily related to the decisions by the Board to change the way in which it conducts its business and had been implemented or were in the process of being.

NOTED.

41. Declarations of Interest

There were no declarations of interest.

42. Public Questions of Statements

There were no questions or statements from members of the public.

43. West Yorkshire and Harrogate Health and Care Partnership – Memorandum of Understanding

Considered -

A joint report by the Corporate Director, Health and Adult Services and the Chief Officer, Harrogate and Rural District CCG.

The report:-

- updated the Board on the work being undertaken to develop a new Memorandum of Understanding (MoU)
- sought comments and views from Members on the initial draft, to inform its development; and
- set out the next steps on the development of the MoU.

Ian Holmes, Director of the West Yorkshire and Harrogate Sustainability and Transformation Partnership (STP), outlined the background to the document. He made the following points in particular:-

- The MoU was an early draft.
- The Partnership itself was moving forward at pace and had made significant gains.
- This represented a new way of doing things collaboratively, with revised accountability – moving from an organisational approach, towards a performance management one, with each partner supporting each other to spend public money more efficiently.
- There was no national “blueprint” as to how this could be achieved. This afforded the Partnership the opportunity to shape how it wanted to operate, going forward and, as part of this, it was keen to receive views.
- The Partnership would be inviting Expressions of Interest for an Intermediate Care System in February 2018
- Key drivers were: the Partnership accessing its fair share of funding to achieve greater autonomy; being at the front of the queue regarding capital decisions and operating under a self-governing system, in recognition of the fact that the way regulation works currently was not always as good as it could be.
- No final decisions would be taken until after May 2018 and these would have to be in the interests of NHS England and the West Yorkshire and Harrogate STP.

Richard Webb, Corporate Director of Health and Adult Services, said that he was impressed by the quality and leadership of the partnership, which felt disciplined and pro-active. He welcomed the opportunity to be able to influence its work. Discussions were being held about ways in which Health and Adult Services could be involved – for example, via a single control model.

Judith Bromfield, Chair of Healthwatch North Yorkshire, advised that Healthwatch were involved in developing the MoU.

The Chair referred to Overview and Scrutiny arrangements, as referred to in the Schematic of Governance and Accountability Arrangements, at Annex 2 to the MoU, and commented on the number of bodies involved. Amanda Bloor, Chief Officer, Harrogate and Rural District CCG, advised that local scrutiny arrangements would be maintained. There will be a Joint West Yorkshire and Harrogate Scrutiny Group. Ian Holmes added that, whilst working arrangements had still to be formalised, approximately 90% of work would be undertaken at a place-based level.

Richard Webb mentioned that there was a debate as to the role of Local Government in these partnerships – not just Health and Adult Services and Public Health, but how digital could be brought in.

Councillor Richard Foster, Leader of Craven District Council, stressed that Craven would need to be referred to in the document in its own right. Richard Webb advised that he had added some paragraphs to the draft, recognising leadership around rural areas.

Amanda Bloor asked Members to let her or Richard Webb know if they had any views on the draft MoU.

Resolved –

- a) That it be noted that leaders from the Harrogate Place are part of the System Leadership Group.
- b) That if any Members have comments on the draft Memorandum of Understanding, they should provide these to Amanda Bloor or Richard Webb (or to Patrick Duffy, who will forward them on).

44. North Yorkshire Pharmaceutical Needs Assessment (PNA) 2018/2021

Considered –

A report by the Director of Public Health which updated Members on the outcome of the consultation on the PNA and resultant changes. The report also sought formal approval to the document.

A link to the PNA itself had been circulated with the Agenda.

Dr Lincoln Sargeant, Director of Public Health, confirmed that the Board had a statutory requirement to produce a PNA every three years.

The draft PNA had been developed after wide engagement and had been out to formal consultation. Comments received had been overwhelmingly supportive of the proposals and there were no significant gaps in provision.

The Appendix to the report summarised comments received to the consultation, together with the response of the Steering Group. Some comments were beyond the scope of the PNA and these had been conveyed to NHS England, who would pick up broader quality issues.

The Chair referred to the development of on-line pharmacies and asked what the implications of this might be. Dr Sargeant responded that on-line provision was likely to become more mainstream and this meant that traditional pharmacies, based in buildings, would need to adapt.

Robert Ling, Managing Assistant Director, Technology and Change, felt it was inevitable that people would use on-line provision if they found this easier to access.

County Councillor Janet Sanderson, Executive Member for Children and Young People's Services, felt that the demographics in some rural areas could help pharmacies with a physical presence to continue, as some older people might prefer this to signing up on-line.

Shaun Jones, Head of Assurance and Delivery at NHS England (Yorkshire and the Humber) said he would raise this with NHS England colleagues, as the development of on-line pharmaceutical provision was something that they would need to be mindful of.

Richard Webb commented that Carly Walker had done a great job in making the document a good read.

Resolved –

That the final Pharmaceutical Needs Assessment for 2018/2021 be approved so that it can be made public.

45. Health and Wellbeing Board – Rolling Work Programme/Calendar of Meetings 2018/19.

Considered –

The Work Programme/Calendar of Meetings for 2018/19.

The Chair stated that the Agenda for today's meeting and those in May and July had deliberately been kept clear of much formal business to provide flexibility as to the consideration of themed items. This was in accordance with the Board's decisions as to the way it wished to conduct its business.

The Chair queried whether Integrated Better Care Fund would be required as an Item for the meeting of the Health and Wellbeing Board on 30th May. Louise Wallace, Assistant Director for Health Integration, advised that, as the Plan covered a two year period it did not necessarily need to be considered in May. Shaun Jones agreed but mentioned that the Board would need to be appraised of any refresh with regard to Delayed Transfers of Care (DToC), together with potential changes in the methodology for reporting these.

Amanda Bloor asked whether it was possible to influence the metric - DToC would be better replaced with bed days measured. Shaun Jones noted the comment and would feedback.

It was confirmed that that the 30th May would be an extended session – comprising, primarily, the Mental Health Summit and, if required, some time for consideration of formal business. The exact timings would be confirmed but it was anticipated the day would run from 10.00 a.m. until 3.30 p.m.

The meeting concluded at 9.35 a.m.

PD

NORTH YORKSHIRE HEALTH AND WELLBEING BOARD – ACTION SHEET FOR MEETING HELD ON 23RD MARCH 2018

MIN NO.	ITEM	ACTION AGREED	ACTION BY
43	West Yorkshire and Harrogate Sustainability and Transformation Plan – Memorandum of Understanding	<p>a) Noted that leaders from the Harrogate Place are part of the System Leadership Group</p> <p>b) If any Members have comments on the draft Memorandum of Understanding, they should provide these to Amanda Bloor or Richard Webb (or to Patrick Duffy, who will forward them on)</p>	- ALL
44	North Yorkshire Pharmaceutical Needs Assessment 2018/2021	That the final Pharmaceutical Needs Assessment for 2018/2021 be approved so that it can be made public	Lincoln Sargeant
45	Health and Wellbeing Board Rolling Work Programme/ Calendar of Meetings 2018/2019	<p>Confirmed that that the 30th May will be an extended session – comprising primarily the Mental Health Summit and, if required, some time for consideration of formal business.</p> <p>The exact timings to be confirmed but likely to be from 10.00 a.m. until 3.30 p.m.</p>	ALL TO NOTE ALL TO NOTE



North Yorkshire Health & Wellbeing and Commissioner Forum

ROLLING WORK PROGRAMME/CALENDAR OF MEETINGS 2018/2019 - Updated 16th May

Date	Meeting	Details	Item (contact)
May 2018	Health and Wellbeing Board <i>Report Deadline: Thursday 17 May</i>	Time: 9.00 a.m. Date: Wednesday 30 May Venue: The Pavilions, Harrogate	NOTE: This will be a brief formal meeting followed by the Mental Health Summit from 10.00 a.m. until 3.30 p.m. (arrival from 9.30 a.m.) Formal meeting Items:- <ul style="list-style-type: none"> • Digital Session 23rd March – feedback and next steps (Louise Wallace) • Performance against Delayed Transfers of Care Targets (Louise Wallace) • Rolling HWB Work Programme
June 2018	Commissioner Forum <i>Report Deadline: Tuesday 5 June</i>	Time: 2.00 p.m. Date: Thursday 14 June Venue: King Richard Room, City of York Council, West Offices	<ul style="list-style-type: none"> • Supported Housing (Richard Webb) • Key partner updates • Other Items to be determined
July 2018	Health and Wellbeing Board <i>Report Deadline: Tuesday 10 July</i>	Time: 9.30 a.m. Date: Friday 20 July Venue: TBC	<ul style="list-style-type: none"> • Feedback from Mental Health Summit (Louise Wallace) • Work on second theme • Rolling HWB Work Programme

Date	Meeting	Details	Item (contact)
August 2018	Commissioner Forum <i>Report Deadline: Tuesday 31 July</i>	Time: 2.00 p.m. Date: Thursday 9 August Venue: King Richard Room, City of York Council, West Offices	<ul style="list-style-type: none"> • Key partner updates • Other Items to be determined
September 2018	Commissioner Forum <i>Report Deadline: Tuesday 4 September</i>	Time: 2.00 p.m. Date: Thursday 13 September Venue: King Richard Room, City of York Council, West Offices	<ul style="list-style-type: none"> • Key partner updates • Other Items to be determined
	Health and Wellbeing Board <i>Report Deadline: Friday 7 September</i>	Time: 1.00 p.m. Date: Wednesday 19 September Venue: TBC	<ul style="list-style-type: none"> • Digital Theme: Action Planning and Route Map (Robert Ling) • Better Care Fund Update (Louise Wallace) • Rolling HWB Work Programme
November 2018	Commissioner Forum <i>Report Deadline: Tuesday 30 October</i>	Time: 2.00 p.m. Date: Thursday 8 November Venue: Thornton Room, City of York Council, West Offices	<ul style="list-style-type: none"> • Key partner updates • Other Items to be determined
	Health and Wellbeing Board <i>Report Deadline: Tuesday 13 November</i>	Time: 9.30 a.m. Date: Friday 23 November Venue: TBC	<ul style="list-style-type: none"> • Dementia Strategy – Progress Update (Michael Rudd) • Further work on second theme • Rolling HWB Work Programme

Date	Meeting	Details	Item (contact)
December 2018	Commissioner Forum <i>Report Deadline: Tuesday 4 December</i>	Time: 2.00 p.m. Date: Thursday 13 December Venue: Thornton Room, City of York Council, West Offices	<ul style="list-style-type: none"> • Key partner updates • Other Items to be determined
January 2019	Health and Wellbeing Board <i>Report Deadline: Friday 11 January</i>	Time: 1.00 p.m. Date: Wednesday 23 January Venue: TBC	<ul style="list-style-type: none"> • Digital Theme - Progress Check and Planning for 2019/20 (Robert Ling) • Rolling HWB Work Programme
March 2019	Health and Wellbeing Board <i>Report Deadline: Tuesday 12 March</i>	Time: 9.30 a.m. Date: Friday 22 March Venue: TBC	<ul style="list-style-type: none"> • Better Care Fund Update (Louise Wallace) • Conclusion of work on second theme • Rolling HWB Work Programme